



621 Cape Coral Pkwy E. # 1 Cape Coral, FL 33904

Ph: (239) 541-9480 / Fax: 888-537-3611

Dear Valued Patients,

Thank you for collaborating with us, in maintaining proper foot health, by ordering diabetic shoes and inserts. You've taken an important step in relieving your foot and circulation issues.

Please read the following carefully to understand the processes of receiving approval from your doctor and insurance.

- **Meet with your primary care physician for consultation**
- **Have your doctor complete and sign required SCP (statement of certifying physician). This is your responsibility and we are unable to proceed with your order until we have this documentation. If you need Auth or referral, You are responsible for your Primary Doctor to obtain and provide such to us .**
- **Provide all current insurance documentation to our office**
- **Schedule an appointment for custom measurement and fitting (if unable to travel or immobile, schedule in-home appointment)**
- **We will call you to schedule pick-up or delivery in 6-8 weeks from insurance approval**
- **Pay deductible/co-insurance at time of pick-up or delivery, ***if applicable**

(***Please check with your insurance provider for allowances and details)

Many thanks for allowing us to provide your diabetic shoe needs.

- Please sign below to acknowledge your understanding and agreement regarding the mentioned processes

Sincerely,

Jay Rhodes, M.S. Sports Medicine
Licensed Orthotic Fitter

Office Manager

Patty Demuth

Patient Signature of Understanding / Date